

JOB ANNOUNCEMENTS



The Premier Asian Community Health Center in Massachusetts

South Cove Community Health Center has been serving the Asian-American Community in the greater Boston Area since 1972. We have a strong commitment to making health/preventive care linguistically and culturally accessible to patients and clients.

We are currently looking for qualified individual(s) to fill the following position.

EARLY INTERVENTION SPECIALIST (FT)

Assist Early Intervention staff in the provision of services to children with special needs between the ages of 0-3 and their families. Oversee children's play group, conduct home visits, screenings, individual center-based visits and assessments, and performs EI evaluations according to guidelines and procedures. Bachelor's degree in early childhood education or other related field. Master's in education, psychology, social work or mental health. Bilingual in English and Chinese.

CALL CENTER AGENT (FT)

Perform call backs and tracking for designated diagnostics. Duties and responsibilities includes scheduling, eligibility and registering patients. Supports daily activities of South Cove' Medical Home. Bilingual in spoken and written English, Chinese (Cantonese/Mandarin), and/or Vietnamese a plus. High School diploma or equivalent. Two years working experience in health care setting required. Knowledge of typing and data input preferred.

REGISTERED NURSE (FT)

Assist physicians and nurse practitioners in providing services to the patient as a part of a team at Washington St/Quincy sites. Directed by the physician, give immunizations, PPD and other injections; administer EKG; provide follow-up on lab results. Registered nurse, licensed by Massachusetts. Graduate of an accredited nursing program. One to two years of nursing in an outpatient environment. Bilingual in Asian language (Cantonese/Mandarin and English, Vietnamese a plus).

MEDICAL ASSISTANT (FT)

Provide medical support for providers and general support for other clinical activities such as vaccine administration and IM Injections, maintaining equipment and supplies in the Pediatric Department for the Malden site. Must be fluent in Cantonese and Mandarin, Vietnamese a plus and English (multilingual a plus). Assist non-Asian speaking providers at our different sites as needed. Rotate at our different sites as needed. High School Diploma and successful completion of Medical Assistant Program. Must have strong interpersonal skills and ability to work as a team with the providers.

MEDICAL INTERPRETER (3-FT)

Provide interpretation and translation services for Cantonese/Mandarin speaking patients at Beth Israel Deaconess Medical Center. Bachelor's Degree preferred and experience. Fluent in Cantonese/Mandarin and/or Vietnamese and English to ensure accurate interpretation and translation according to the MMIA Standard of Practice. Medical Interpreter Certification required. Knowledge of cultural aspects of patients care and work effectively in a fast-pace environment. Test will be given.

Interested candidates should send/fax or E-mail their resume to:
Attn: Human Resource; 145 South Street, Boston, MA 02111,
Fax #: (617) 521-6795, E-mail: lchu@scchc.org

South Cove Community Health Center is an Equal Opportunity Employer.

(07/26/18)